



I Want a Merseyside BioBank Local Environmental Record Centre (MBBLERC) Data Product / Search

When the applicant or requester contacts MEAS this may or may not be in conjunction with a planning case. This data product is excluded from the scope of pre-application advice.


MBB receives a request or contact via phone (0151 737 4156), email Info@MerseysideBioBank.org.uk or letter for a MBBLERC data product.



MBB provides fee estimate, confirms scope and deadline (see Table 3).




Applicant / requester provides written agreement (usually by email) and details for invoicing to MBB.



MBB completes work and sends to applicant / requester.



MEAS issues invoice, payment due within 14 working days.



Note: Provision of the MBBLERC data product is not included within the scope of pre-application advisory services.

Table 3 – Merseyside BioBank Local Environmental Record Centre data product (search)

BioBank Local Environmental Record Centre data product (search)	Description	Standard of Service	Charges
Desk Based Data products: Merseyside BioBank Local Environment Record Centre	As per section 3.1 in Appendix 2. Restricted to Knowsley, Liverpool, Sefton and St. Helens.	10 working days from written acceptance of quotation by requester.	As per MBB published charging schedule (below)

Merseyside BioBank Local Environment Record Centre Data Products and Services – Charging Policy

Commercial users

We define commercial users thus: commercial bodies, consultants, non-supporting bodies, those undertaking sponsored research and any other user that does not qualify as a non-commercial user (see below).

The fee is for the provision of a licence to reuse the data returned from the Merseyside BioBank Local Environment Record Centre data products and services (the products and services) as set out in the schedule below. The licence provides permission to reproduce the Merseyside BioBank data for commercial purposes (such as commercial advice, services and/or publications) restricted solely to that specific, unique Merseyside BioBank commercial enquiry. The permission excludes use or interpretation of those data for any other commercial purpose or commercial uses whatsoever.

For the avoidance of doubt, the licence fee does not include any element of Merseyside BioBank database assembly, data collection, database maintenance or database management and relates solely to the licence for the re-use and interpretation of those data for unique commercial purposes.

Standard data product fee is £175 (excl VAT) - this includes:

- A standard report of all designated species within the search area to 2000 metres from a user defined point;
- Priority Habitat coverage;
- Detailed Phase 1 and NVC information where available to 500m;
- The provision of Local Site citations where available to 2000m; and
- Liverpool Ecological Network elements of Core Biodiversity Area, Stepping Stones, Habitat Linkages, Nature Improvement Area Focus Area Profiles in the form of GIS attributed layers within the search area to 2000 metres.

Data product fee for single householder application is £125 (excl VAT) - this includes:

- A standard report of all designated species within the search area to 1000 metres from a user defined point;
- Priority Habitat coverage;
- Detailed Phase 1 and NVC information where available to 200m;
- The provision of Local Site citations where available to 2000m; and
- Liverpool Ecological Network elements of Core Biodiversity Area, Stepping Stones, Habitat Linkages, Nature Improvement Area Focus Area Profiles in the form of GIS attributed layers within the search area to 1000 metres.

Reduced data product fee of £90 (excl VAT) may be applied for searches that only require records for certain restricted taxonomic groups with a search radius of 2000 metres or less.

Examples of data requests that may increase the standard data product fee are:

- A request for information which is not provided as part of our 'standard data product' service. See below for additional service rates.
- A request that effectively includes more than one search area. For example requesting searches on a site at both 500 metre and 1000 metre buffers will be treated by Merseyside BioBank as two separate products for the purposes of quoting a price and servicing the requests.
- A request for a search around a complicated boundary which is not supplied to us in either MapInfo .TAB or ESRI Shapefiles and which, therefore, we have to digitise.
- A request for a search around a boundary encompassing a large area to be agreed with the requester prior to work being undertaken.

Data searches will normally be scheduled and products supplied within 10 working days following confirmation of quotation. Current service turnaround is typically <5 days. If a faster turnaround is required, please contact Merseyside BioBank to discuss your requirements.

Overlapping Data Product Requests - Instances of data requests where a Search Area falls outside the boundary covered by Merseyside BioBank may, at the discretion of Merseyside BioBank staff, be reduced in cost. Reduced charges will be proportionate to the area omitted from the search but will not be less than £70 (excl VAT).

Additional Service Rates and Non-Standard Products

Merseyside BioBank is able to provide other bespoke and unique data services and products beyond the scope of our standard product. An indication of these products and services are outlined below. Please contact Merseyside BioBank (0151 737 4156 or Info@MerseysideBioBank.org.uk) to detail your requirements and for a quote:

- **Data Mapping (Imagery), £50 (excl VAT)** - Mapping of species or habitat data and the provision of that information in the form of an image file;
- **Data Mapping (GIS), £70 (excl VAT)** - Mapping of species or habitats data in the form of GIS attributed layers;
- **Service Level Agreements, £5,000 (excl VAT)** - Annual rate covering bespoke/strategic level service provision and data access;
- **Non-Standard Products** – please contact Merseyside BioBank for more complex requests and/or larger areas. For these non-standard products we will agree the charges with you on a case by case basis.

The Liverpool City Region Ecological Network Data Products services - the Liverpool City Region Ecological Network is included within the Local Environmental Record Centre standard data product fee:

- **Liverpool City Region Ecological Network-only data product services are charged at £100 (excl VAT) for commercial users.**

Non-commercial users

We define non-commercial users thus: non-sponsored researchers, teachers, students; members of the public; charitable or voluntary nature conservation organisations and natural history societies and other organisations, including recording groups who have either service level agreements or data exchange agreements with Merseyside BioBank. Enquirers may be asked to provide credentials.

Information to *bona fide* inquirers, who will use the data for non-commercial purposes, is normally supplied free of charge. However, if a significant amount of staff time and/or resources are required for an enquiry then a handling charge may be necessary but will be kept to a minimum. This will be specific to the nature of the enquiry.

Local Wildlife Sites

Merseyside BioBank provides Local Site information for North Merseyside free of charge for both commercial and non-commercial requests. Information includes citation and boundary information where available.

Payment of Fees

The requester will, in the exchange of correspondence, be required to provide necessary financial information to enable payment to be made. This will usually be through provision of a Purchase Order Number or Purchase Requisition to enable MEAS to invoice. VAT will be chargeable on all discretionary advice, pre-application advice and data services provided and for more complex requests an invoicing schedule will be agreed with the requester. Payment of invoices will be required within 14 working days unless otherwise agreed between MEAS and the requester.

Changes to the Policy

MEAS reserves the right to amend or update this policy at any time and will normally review the policy annually. Fees for data products may change when a significant enhancement to that product has been implemented and incorporated into the products available.

Whilst this policy provides guidance on the most frequently used database products, we will, from time to time, agree product fees and deadlines for bespoke enquiries that fall outside the scope of the policy. This is subject to resources being available to provide data products to meet bespoke enquiries.

How can we help you? Please e-mail your questions, queries, and requirements to Merseyside BioBank at: Info@MerseysideBioBank.org.uk